

## **MARIN GENERAL SERVICES AUTHORITY**

555 Northgate Drive, Suite 230, San Rafael, CA 94903

Phone: (415) 446-4428

www.maringeneralservicesauthority.com

### **BOARD MEETING MINUTES FOR MEETING OF NOVEMBER 10, 2016**

The meeting came to order in the San Rafael City Council Chambers at 10:02 a.m.

**MGSA Board Members Attending:** President Dan Schwarz, Vice President Sean Condry, Regan Candelario, Andy Poster, and Adam Politzer were present. Jim Schutz and Dan Eilerman were absent.

**Program Contractors Attending:** Executive Officer Michael Frank, General Counsel David Byers, MarinMap - Wayne Bush, Taxicab Regulation Program - Jeff Rawles, and MCEP - Christine O'Rourke.

#### **A. Minutes of September 8, 2016 Regular Meeting.**

Motion by Condry, seconded by Poster to approve the minutes of the September 8, 2016 meeting. Motion carried 4 – 0 with one abstention by Candelario and 2 members absent.

#### **B. Introduction of New MGSA Board Member Regan Candelario, City Manager of Novato**

President Schwarz introduced Regan Candelario who gave a brief overview of his background. No action was taken.

#### **C. Report from Executive Officer**

Frank reported on Executive Officer activities since the last meeting. He mentioned the following: 1) The fiscal year 15/16 Audit is presently underway; 2) He is working with Board Member Dan Eilerman to get two data fields from the Assessor's Office for MarinMap; 3) Updates to the MGSA website because of the Grand Jury report and resubmittal of scoresheet to the Grand Jury; 4) Subpoena for all records related to one of our contractors; 5) A meeting and discussions with the company, Mobilite which approached MGSA regarding placing antennas and equipment on some of our streetlights; 6) The Executive Officer's focus on the professionalization of MGSA systems including the movement of files to a centralized cloud-based solution, procedure manuals, and participation in a survey and call on JPAs and whether there is a need for a centralized organization that focuses on JPAs.

#### **D. Public Comment**

No public comment.

**E. Taxicab Regulation Program Update.**

Rawles provided the Board with an update of activities since the last Board meeting. No action was taken.

**F. TAM Lyft Proposal Presentation and Discussion (Frank and TAM Staff)**

Frank provided an introduction to the topic and then Derek McGill, Senior Planner with the Transportation Authority of Marin (TAM) provided an overview of the proposed pilot program. Board Members asked questions about the program and commented that TAM should consider communicating with key employers other than businesses like school districts and other government agencies. The Board's comments were generally supportive of the program and were appreciative that staff brought the informational item forward. They mentioned trying to minimize taxi issues and keep that constituency in mind. No action was taken.

**G. MarinMap Program Update**

Bush was absent. Frank introduced the item and stated that at the next Board Meeting MarinMap would provide a demo and introduction to the program. No action was taken.

**H. Marin Climate and Energy Partnership (MCEP) Presentation and Update (O'Rourke)**

O'Rourke provided an overview of the MCEP program and answered questions from the Board. No action was taken.

**I. Election of MGSA Board Officers (Frank)**

- (1) President
- (2) Vice President

Vice President Condry was nominated for MGSA President by Politzer, seconded by Poster, and elected President 5 – 0 with 2 members absent.

Board Member Schutz was nominated for MGSA Vice President by Politzer, seconded by Candelario, and elected Vice President 5 – 0 with 2 members absent.


**J. 2017 MGSA Board Meeting Schedule (Frank)**

MGSA Board Meeting Minutes for November 10, 2016  
January 12, 2017

Motion by Poster, seconded by Condry to approve the MGSA Meeting Schedule for the 2017 calendar year. Motion carried 5 – 0 with 2 members absent.

K. **Adjournment.**

The meeting adjourned at 11:21 a.m.

  
\_\_\_\_\_  
Michael S. Frank, Executive Officer

