

MARIN GENERAL SERVICES AUTHORITY

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BOARD MEETING NOTES

Meeting of July 12, 2012

The meeting came to order in the Corte Madera Town Council Chambers at 10:05 a.m.

PRESENT: Vice Chair Frank called the meeting to order with David Bracken, Matthew Hymel, Nicholas Nguyen and Dan Schwarz present. Nancy Mackle was absent. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, and Taxicab Regulations Program Manager Jeff Rawles. Note: Dan Schwarz, City Manager of Larkspur was seated, replacing George Rodericks, former City Manager of Belvedere, and Hamid Shamsapour, Public Works Director of Larkspur has resigned from the Board. The MPWA will select a replacement for Mr. Shamsapour.

- A. Minutes May 30, 2012 Special Meeting. Consideration of the May 30th minutes was postponed to the September 13, 2012 meeting.
- B. Selection of Chair and Vice Chair. Motion by Hymel, seconded by Bracken to nominate Michael Frank to serve as Chair. Motion carried 5 – 0, 1 absent. Motion by Hymel, seconded by Bracken to nominate Dan Schwarz to serve as Vice-Chair. Motion carried 5 – 0, 1 absent.
- C. Report from Executive Officer. Berlant reported that the work hours for Carla Overberger, Administrative Associate will be reduced, that she will be terminating service through RGS and will be taken on as an independent contractor. Berlant will execute a professional services contract with Ms. Overberger, using his authority to do so for work under \$25,000.
- D. Report on Phase II Stormwater Permit. Terri Fashing, MCSTOPPP staff, provided a report on the Phase II Stormwater Permit, including the report and recommendation that was presented to the Board of Supervisors on July 10, 2012. She described the issues and recommendations addressed in the report. Fashing responded to questions from Board members and recommended that all interested parties send their comments to their State legislators and present comments to the State Water Quality Control Board at its August 8, 2012 hearing on the Phase II Permit.
- E. MarinMap Program Update. Berlant provided an update on the MarinMap program, including the Road Classification project, the creation of the trenching moratorium map, the county fire chief's GIS-based map, and individual member MarinMap projects. No action was taken.
- F. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program. They reported on new estimates of revenue for 2012-13 through 2018-19, in part due to a large number of driver permit renewals in 2013 and again five years later. The large number of renewals will require added work hours on the part of the taxi program administrator. Berlant requested authority to revise the

contract with RGS for the Administrators services, up to an additional cost of \$3500 per year. Motion by Bracken, seconded by Hymel to approve Resolution 2012-08 authorizing the Executive Officer to execute a revision to the contract with RGS for Mr. Rawles services, up to \$3500 per year. Motion carried 5 – 0, 1 absent.

- G. Streetlight Program Update. Berlant provided an update on the streetlight maintenance program, including corrections to Exhibit B of the agreement with Republic ITS approved at the May 30, 2012 MGSA Board meeting. The Board acknowledged the corrected exhibit.
- H. Executive Officer Work Plan. Berlant presented a draft 2012-13 work plan for the Executive Officer, followed by Board discussion. The Board accepted the work plan.
- I. Public Comment. There were no public comments.
- J. Adjournment. The meeting adjourned at 10:45 a.m.

NEXT SCHEDULED MEETING: September 13, 2012, 10:00 a.m.



Approved September 13, 2012
Paul Berlant, Executive Officer