

**MARIN GENERAL SERVICES AUTHORITY**

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**MEMORANDUM**

**DATE:** May 9, 2013  
**TO:** MGSA Board of Directors  
**FROM:** Paul Berlant, Executive Officer  
**SUBJECT:** AGENDA ITEM F-3: MARINMAP 2013-14 BUDGET

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Wayne Bush, MarinMap Program Manager and I have prepared the draft 2013-14 MarinMap budget, with the advice of the MarinMap Steering Committee. Below is the budget summary and details as reviewed by the MarinMap Steering Committee. For the third year we have included a modest “Reserves” line item, this year \$15,000, which would only be used for projects already identified, unless further approvals are obtained from the MGSA Board. This reserve is slightly more than 6% of the total budget. The Steering Committee again included a line item to accumulate funds for the next iteration of an orthophoto, when needed. We have also included \$20,000 in additional revenue, in anticipation of TAM and the independent fire districts joining the MarinMap JEPAs.

The Steering Committee will hold its final review of the proposed budget on May 2<sup>nd</sup>, after which Mr. Bush and I will report any changes that may be recommended by the committee. However, in order to get the agenda packet to the Board, we are sending you what we consider to be the final draft.

The listing of individual projects and costs will be MarinMap's 2013-14 work plan. The MGSA board does not typically approve the work plan, however, the Steering Committee felt that the board should see the work plan so you would understand what they intend to accomplish this year.

**2013 -14 MARINMAP BUDGET**

<b>Expenditures</b>	<b>Final 12-13</b>	<b>Est. Ac 12-13</b>	<b>Proposed 13-14</b>	<b>13-14 vs. Est. Ac</b>
Contract Services	\$ 120,720	\$ 120,720	\$ 120,720	\$ -
Projects	\$ 86,664	\$ 27,920	\$ 104,824	\$ 76,904
Contingency/Reserves	\$ 30,000	\$ -	\$ 15,000	\$ 15,000
<b>Total</b>	<b>\$ 237,384</b>	<b>\$ 148,640</b>	<b>\$ 240,544</b>	<b>\$ 91,904</b>

<b>Revenues</b>	<b>Final 12-13</b>	<b>Est. Ac 12-13</b>	<b>Proposed 13-14</b>	<b>13-14 vs. Est. Ac</b>
Member Dues	\$ 132,000	\$ 132,000	\$ 152,000	\$ 20,000
Interest	\$ 1,000	\$ 400	\$ 400	\$ -
Subtotal	\$ 133,000	\$ 132,400	\$ 152,400	\$ 20,000
Fund Balance	\$ 104,384	\$ 104,384	\$ 88,144	\$ (16,240)
<b>Total</b>	\$ 237,384	\$ 236,784	\$ 240,544	\$ 3,760

The budget as approved by the Board will be input into the County accounting system. However, as recommended, it would appear as follows:

G/L		FY 2012-13	FY 2013-14
4410125	Interest	-1000	-400
4640322	City Contribution	-132000	-152000
5210100	Pro Services	207384	225544
9000010	Contingency	30000	15000

Note: Carryover of \$88,144 is not entered into County system.

Attached are the recommended budget and descriptions of proposed 2013-14 projects.