

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: July 11, 2013

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM: F: Professional Service Contract – Regional Government Services regarding Compensation for MGSA Taxicab Regulation and Abandoned Vehicle Abatement Program Administrator

Recommended Action

Authorize the Executive Officer to execute an amendment to the professional services agreement with the Regional Government Services (RGS) for the services of the MGSA Taxicab Regulation and Abandoned Vehicle Abatement Program Administrator.

Discussion

The MGSA contracts with RGS for the services of the MGSA Taxicab Regulation and Abandoned Vehicle Abatement Program Administrator. At the May 2013 board meeting, I indicated that with the increased number of companies, drivers and vehicles, the workload of the program administrator has also increased. In addition to dealing with taxi companies and drivers, Mr. Rawles has also had to meet the requests of our auditor, initiating a second, new inventory system. Mr. Rawles' time devoted to the taxicab regulation program has increased from about one-half time position to close to a three-quarters time position.

In May, when considering the 2013-14 budget, the board concurred with funding additional time for the program administrator. I have worked with RGS staff to prepare an amendment to the contract we have for Mr. Rawles' services reflecting this change. The added costs are included in the budget you approved at the May Board meeting.

Attachment

Draft Professional Services Contract Amendment – MGSA Taxicab Regulation and Abandoned Vehicle Abatement Program Administrator
Draft Resolution