

MARIN GENERAL SERVICES AUTHORITY

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BOARD MEETING NOTES

Meeting of May 15, 2014

The meeting came to order in the San Rafael City Council Chambers at 10:00 a.m.

Present: Vice Chair Dan Schwarz called the meeting to order with Cathy Capriola (Alternate for Michael Frank), Dan Eilerman, Nancy Mackle, and Adam Politzer, present. Absent: Sean Condry and Jill Barnes. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, and Taxicab Regulations Program Manager Jeff Rawles.

- A. Minutes of the March 13, 2014 Regular Meeting. Motion by Mackle, seconded by Politzer to approve the minutes of the November 14, 2013 meeting. Motion carried 5 – 0.
- B. Report from Executive Officer. Berlant reported on issues relating to streetlight maintenance service by Siemens.
- C. MarinMap Program Update. Berlant and Bush provided a written update on the MarinMap program as outlined in the written report. No action was taken.
- D. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program, including the statistics of companies, vehicles and drivers, references to “Uber” - type services in Marin County, and an update on taxi permit fee revenues. No change to the permit fee schedule was recommended. No action was taken.
- E. 2012-2013 Audit Report. Berlant presented the 2012-13 audit report prepared by Maher Accountancy. The report is a “clean” report with the exception of findings and recommendations regarding the collection of money in the taxi regulation program not being subject to adequate internal controls. The report recommends that a more formal process involving further segregation of duties be implemented for the program. In addition, payment checks to the members for AVA funds are printed by the County and mailed to the program manager for individual disbursement. The report recommends that the county issue these payments directly to the members. Staff will be implementing the recommendations by the beginning of the new fiscal year. Motion by Capriola, seconded by Mackle to accept the 2012-13 Audit Report. Motion carried 5 – 0.

MGSA Board Meeting Notes
March 13, 2014

- F. 1. 2014-2015 MGSA General Operating Budget. Berlant presented the 2014-15 general operating budget. There are no new programs proposed for 2014-15. The overall member contributions for 2013-14 will be \$83,500 less than 2013-14. Motion by Eilerman, seconded by Capriola to adopt Resolution 2014-07 approving the 2014-15 MGSA general operating budget as presented. Motion carried 5 – 0.
2. 2014-15 Abandoned Vehicle Abatement Program Budget. Berlant presented the 2014-15 AVAP budget, which is identical to the 2013-14. Motion by Capriola seconded by Mackle to adopt Resolution 2014-08 approving the 2014-15 AVAP budget as presented. Motion carried 5 – 0.
- G. Closed Session - Conference with Legal Counsel - Pending Litigation - Government Code Section 54956.9(a): Marin General Services Authority and City of Novato v. Novato Taxi, et. al.
- There were no announcements.
- H. Public Comment. None
- I. Adjournment. The meeting adjourned at 10:30 a.m.

NEXT SCHEDULED MEETING: July 10, 2014 10:00 a.m.

Paul Berlant, Executive Officer