

MARIN GENERAL SERVICES AUTHORITY

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BOARD MEETING MINUTES FOR MEETING OF MARCH 10, 2016

The meeting came to order in the San Rafael City Council Chambers at 10:02 a.m.

MGSA Board Members Attending: Chair Dan Schwarz, Cathy Capriola, Dan Eilerman, Adam Politzer, and Jim Schutz present.

Staff Attending: Executive Officer Michael Frank, General Counsel David Byers, MarinMap Program Director Wayne Bush, and Taxicab Program Administrator Jeff Rawles.

- A. Minutes of January 14, 2016 Regular Meeting. Motion by Eilerman, seconded by Politzer to approve the minutes of the September 10, 2015 meeting. Motion carried 4 – 0, with three absent.
- B. Report from Executive Officer. Frank reported on Executive Officer activities since starting in the position including meeting with program staff, attending program steering committee meetings, and addressing lease and financial system administrative items. Frank reported that unless he heard concerns otherwise from Board Members, Chair Schwarz would remain as Chair until the January Board meeting when a new Chair would be selected.

Frank also reported that per his request MCEP program staff, Christine O'Rourke, would provide a program update to the Board annually. Frank summarized a meeting held with himself, Board Member Eilerman, and the Marin Humane Society regarding the "Puppy Mill" Ordinance. Next steps include the Humane Society reaching out to the Marin City Manager's to get their feedback and then the ordinance going to the Board of Supervisors. Eilerman added that one of the changes suggested to the legislation has the ordinance not going into effect until all cities have approved the ordinance.

Frank reminded the Board that they received a memo from Terri Fashing of MCSTOPP regarding shared services. Frank agreed to take the lead in scheduling a meeting with interested participants to discuss the topic. Lastly, Frank said that he would be setting up meetings with each Board Member to discuss and understand their thoughts regarding shared services and the future direction of MGSA overall. These meetings would most likely occur over the summer.

- C. Public Comment. None.

MGSA Board Meeting Minutes
March 10, 2016

- D. Taxicab Regulation Program Update. Rawles provided the Board with an update of activities since the last Board meeting. No action was taken.
- E. MarinMap Program Update. Bush provided the Board with an update of activities since the last Board meeting. No action was taken.
- F. Fiscal Year 2014 – 15 Year-End Financial Statements and Audit. Frank presented the 2014 - 15 Audit Report prepared by John Maher Accountancy.

Motion by Politzer, seconded by Eilerman to accept the Fiscal Year 2014 - 2015 Auditor's Report. Motion carried 5 - 0, with two absent.

- G. Adjournment. The meeting adjourned at 10:32 a.m.

NEXT SCHEDULED MEETING: May 12, 2016, 10:00 a.m.

Michael S. Frank, Executive Officer