

MARIN GENERAL SERVICES AUTHORITY

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BOARD MEETING MINUTES FOR MEETING OF MAY 12, 2016

The meeting came to order in the San Rafael City Council Chambers at 10:05 a.m.

MGSA Board Members Attending: Chair Dan Schwarz, Cathy Capriola, Dan Eilerman, Andy Poster, Sean Condry, and Jim Schutz present. Cathy Capriola arrived late and Adam Politzer was absent.

Staff Attending: Executive Officer Michael Frank, General Counsel David Byers, MarinMap Program Director Wayne Bush and Taxicab Program Administrator Jeff Rawles.

- A. Minutes of March 10, 2016 Regular Meeting. Motion by Eilerman, seconded by Shutz to approve the minutes of the March 10, 2016 meeting. Motion carried 4 – 0 with Poster abstaining and 2 absent.
- B. Report from Executive Officer. Frank first introduced Andy Poster, a new MGSA Board Member representing the Marin Public Works Directors. Poster is the Public Works Director from Mill Valley. Next Frank reported on Executive Officer activities since the last meeting. He mentioned the County's transition to a new financial system and new account code structure and staff's attendance at training.

Frank then informed the Board about the status of the "Puppy Mill Ordinance" previously discussed by the Board. Due to potential resolution of some pending lawsuits this summer, the County has put moving forward on the ordinance on hold.

Lastly, Frank outlined for Board Members two items that occurred at the Marin Managers' Association meeting: 1) a presentation by MCSTOPPP about the requirements under the State Permit and each jurisdictions' responsibilities. MCSTOPPP will be meeting with all the cities and making some recommendations about areas of potential shared services; and 2) a discussion about cities dissatisfaction with Marin IT and potential solutions. The County's IT Department will be attending the MMA June meeting to have further discussions. MGSA's Executive Officer communicated that he will attend.

- C. Public Comment. One member of the public communicated that she will prepare comments for a future meeting regarding issues with LED lighting frequencies.

MGSA Board Meeting Minutes
March 10, 2016

- D. Taxicab Regulation Program Update. Rawles provided the Board with an update of activities since the last Board meeting. No action was taken.
- E. MarinMap Program Update. Bush provided the Board with an update of activities since the last Board meeting. No action was taken.
- F. Fiscal Year 2016/17 Marin General Services Authority Operating Budget. Frank presented the FY 2016/17 Operating MGSA Budget. Motion by Condry, seconded by Eilerman to accept the Fiscal Year 2014 - 2015 Auditor's Report. Resolution carried 5 - 0, with Capriola and Politzer absent.
- G. Office of the District Attorney's Mediation Program Report. Report accepted by Board.
- H. Professional Service Contract with Marin County for Marin Climate and Energy Partnership (MCEP) Funds. Presentation by Christine O'Rourke. Motion by Shutz, seconded by Condry to approve the Professional Services Contract with Marin County and increase present fiscal year budget by \$2,000. Resolution carried 5 – 0, with Capriola and Politzer absent.
- I. Exercise of Option to Extend Streetlight Maintenance and Repair Agreement and Delegation of Authority to Executive Officer to Approve Rate Increase. Motion by Shutz, seconded by Poster to approve extension of Streetlight Maintenance and Repair Agreement and Delegation of Authority to Executive Officer to approve rate increase if warranted in consultation with the Public Works Directors' Association. Resolution carried 5 – 0, with Capriola abstaining and Politzer absent.
- J. Response to the Civil Grand Jury Report Entitled 2015-16 Web Transparency Report Card: Bringing Marin County's Local Government to Light. Motion by Schwarz, seconded by Eilerman to send drafted response, with the elimination of the "Findings" on the Grand Jury Form on the second page, to the Grand Jury and authorizing the Chair to sign response. Response commits to implementing recommendations within the next quarter. Resolution carried 6 – 0, with Politzer absent.
- K. Adjournment. The meeting adjourned at 10:42 a.m.

Michael S. Frank, Executive Officer