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MEMORANDUM

DATE: November 9, 2017

TO: MGSA Board of Directors

FROM: Michael S. Frank, Executive Officer

SUBJECT: 2018 Marin General Services Authority Board Meeting Schedule

Recommendation

Approve the schedule of MGSA Board meetings for 2018.

Discussion

Per the MGSA JPA agreement, the MGSA Board policy has been to meet on the second Thursday of the odd numbered months. The following is suggested for the 2018 Board meeting schedule:

- January 11, 2018
- March 8, 2018
- May 10, 2018
- July 12, 2018
- September 13, 2018
- November 8, 2018

Meetings are typically held from 10:00 a.m. to 12:00 noon.