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MEMORANDUM


DATE: January 11, 2018
TO: MGSA Board of Directors
FROM: Wayne Bush, MarinMap Program Director
SUBJECT: MarinMap Program Written Update


Recommendation


Accept this written update regarding the MarinMap Program. No action is requested.


Update


Presented below is a summary of MarinMap staff activities during the last two months:


 **Training Videos** – A new contract was executed with Ken Dickinson for additional training videos to be posted on the MarinMap website. Ken has previously done videos 1-6, and 7 (using the query tool) and 8 (using the filter tool) are done and going into use. The 17/18 budget for training/videos is \$7,000, the contract is for \$5,000, the two videos were proposed at \$1,240, and the final cost was \$1,158. Additional videos are being considered.


 **Fire Run Book Project** –MarinMap funded Phase One in the amount of \$23562 which has been completed. The Fire Chiefs Association has received a proposal for Phase Two but no funds are presently available in their current budget. Related work is still going on, however, as MarinMap is facilitating some data cleanup, and Central Marin Fire has requested a \$2,000 member allocation for run book work specific to their area. The work they are doing will help the overall project, as they are setting up templates for enlarged area inserts in regions overly cluttered with data. Additionally, MarinMap will make the Matrix Team available to coordinate Central Marin’s contract work with Seth Clark of Geodata Inc.

 **Collector Apps** – MarinMap has made several collector apps (customized applications for editing data from the field). Recently a stormwater collector app was demo'd for Sausalito using their new orthophoto as background. Tiburon is getting back to their stormwater collector app and will get training. Future apps, particularly for storm drains, will be easy to prepare.

 **Critical Facilities**- A feature class named fac_CRITICAL_FACILITY is now available in the MarinMap database, which needs to be populated. One member (Elise of San Anselmo), volunteered to review hazard mitigation plans for common elements- a base set of critical facilities to be preset for member agencies who could then make adjustments on their own.

 **Server** – The recently purchased MarinMap data server is up and running, parallel to the old server while being tested. It is expected to go fully online in January.

 **New Agency TAM**- MarinMap has offered TAM the opportunity to define a TAM specific MarinMap project as part of their integration into the program. The Matrix Team has met with TAM reps about data sharing, and TAM is considering a project.

 **Administration** – The period had the usual review and approval of MarinMap invoices, review and revision of the MarinMap Executive Committee minutes as needed, oversight of the budget expenses and revenues, preparation and distribution of the agenda, and initiate or review and respond to a significant number and variety of emails, calls and technical matters from the Executive and Steering Committee members, consultants and vendors, the MGSA Director, and members of the Matrix Team.