

MARIN GENERAL SERVICES AUTHORITY

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BOARD MEETING NOTES

Meeting of January 10, 2013

The meeting came to order in the Corte Madera Town Council Chambers at 10:00 a.m.

Present: Chair Michael Frank called the meeting to order with David Bracken, Clarissa Daniel, Nicholas Nguyen, and Dan Schwarz present. Absent: Sean Condry and Nancy Mackle. Staff present: Executive Officer Paul Berlant, General Counsel David Byers, MarinMap Program Director Wayne Bush, Taxicab Regulations Program Manager Jeff Rawles, and MCSTOPPP staff Terri Fashing.

- A. Minutes the November 8, 2012 Regular Meeting. Motion by Daniel seconded by Schwarz to approve the minutes of the November 8, 2012 meeting. Motion carried 5-0, two absent.
- B. Report from Executive Officer. Berlant stated that John Reese, a representative of Expense Reduction Analysts had contacted him regarding assisting Marin county agencies. He also reported that the MGSA web page has been updated and that ExteNet is interested in using MGSA streetlight poles in Novato for their cellular service.
- C. MCSTOPPP Update. Fashing presented the draft 2013-14 MCSTOPPP budget. She requested a recommendation of approval to the Board of Supervisors. Fashing also provided a briefing on the new Phase II DPDES permit. The budget includes the use of \$178,550 in reserve funds, \$550,000 in contributions from members and \$7,900 in other revenues for a total of \$736,450. A reserve fund of \$405,745 is projected at the end of FY 13-14. Fashing will return at the March meeting with more information regarding the Draft Phase II Permit. Motion by Bracken seconded by Nguyen to adopt Resolution 2013-01, approving the budget as presented. Motion carried 5-0, two absent.
- D. MarinMap Program Update. Bush provided an update on the MarinMap program. Projects under way include the street excavation moratorium map, which is available to the public, updating the orthophoto, a building addition and updated map. TAM is still interested in joining MarinMap and has budgeted the necessary funds. No action was taken.
- E. Taxicab Regulation Program Update. Berlant and Rawles provided an update on the taxicab regulation program, including the statistics of companies, vehicles and drivers. No action was taken.
- F. Policy Regarding Streetlight Levels. Berlant provided a recommendation of a policy under which MGSA acknowledges that its members shall set the standards for streetlight levels, but include a number of lighting factors to consider when setting those standards. Motion by Schwarz seconded by Nguyen to approve Resolution 2013-02, concurring with the policy. Motion carried 5-0, two absent.

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- G. Executive Officer and General Counsel Workload. Berlant proposed a reduction in the time spent by the Executive Officer on MGSA business and that the General Counsel be asked to attend Board meetings when there is a specific legal issue to be addressed. The Board accepted the recommendation by consensus.
- H. 2011-12 Audit Report. Berlant briefed the Board on the 2011-12 Audit Report. He discussed the new data base staff has prepared to track taxi licenses and indicated he will work with Mr. Maher to refine it to meet his objectives. Motion by Daniel seconded by Bracken to accept the 2011–12 audit report. Motion carried 5-0, two absent.
- I. Closed Session. Conference with Legal Counsel – Pending Litigation – Pursuant to Government Code Section 54956.9(a). One case: Marin General Services Authority and City of Novato v. Novato Taxi, et. al. There were no announcements.
- J. Public Comment. There were no public comments.
- K. Adjournment. The meeting adjourned at 11:05 a.m.

NEXT SCHEDULED MEETING: March 14, 2013, 10:00 a.m.

Paul Berlant, Executive Officer