



Marin County Department of Public Works
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Member Agencies:

Date: January 10, 2013
 To: Marin General Services Authority (MGSA) Board of Directors
 From: Terri Fashing, Program Manager
 RE: Proposed MCSTOPPP FY 2013-2014 Budget

Belvedere

Corte Madera

Subject: Recommend adoption of the proposed MCSTOPPP budget to the Marin County Flood Control and Water Conservation District Board of Supervisors

County of Marin

Thank you for your continued support of MCSTOPPP and this opportunity to present the proposed Fiscal Year (FY) 2013-2014 budget.

Fairfax

Larkspur

Proposed FY 13-14 MCSTOPPP Budget (expenditures)	(\$736,450)
Transfer from reserve to fund Phase II permit implementation	\$178,550
FY 13-14 Municipal Contribution <i>No change from FY 11-12 (~8% less than FY 09-10 contribution)</i>	\$550,000
FY 13-14 other revenues and interest	\$7,900
Total revenues plus transferred reserve (\$178,550)	\$736,450
Anticipated FY 13-14 end-of-year MCSTOPPP reserve	\$405,748

Ross

San Anselmo

The proposed MCSTOPPP budget for FY 13-14 of \$736,450 is funded by the proposed MCSTOPPP municipal contribution of \$550,000, miscellaneous revenue, and a transfer from the reserve of \$178,550. The total reserve projected for the end of FY 13-14 is \$405,748. The MCSTOPPP Agency Staff Committee reviewed and recommended the proposed budget at their meeting on January 2, 2013.

San Rafael

Sausalito

Tiburon

MCSTOPPP staff are working to help Marin's municipalities and the County to implement the new Phase II stormwater permit compliance program. The permit is scheduled to be adopted by the State Board on February 5, 2013 and municipalities begin implementation on July 1, 2013.

I would like to return to your Board in March with a new permit update, a detailed permit implementation timeline and an estimated five-year budget. Thank you for your continued support of MCSTOPPP.

Attachments-budget tables

C (by email): Bob Beaumont, Director of Public Works
 Craig Tackabery, Assistant Director of Public Works
 Tracy Clay, Principal Civil Engineer
 Liz Lewis, Principal Planner
 Marin Public Works Association
 Municipal Stormwater Coordinators

Municipal and County Contribution to MCSTOPPP					
Municipality	AREA (sq. mi.)	*Current Population	13-14 SHARE	2012-2013 Proposed	2013-2014 Proposed
TOTAL				\$550,000	\$550,000
BELVEDERE	0.49	2,090	0.00672681	\$3,728.21	\$3,699.75
CORTE MADERA	3.9	9,351	0.039246396	\$21,765.70	\$21,585.52
FAIRFAX	2.7	7,522	0.02922763	\$15,803.20	\$16,075.20
LARKSPUR	3.05	12,058	0.04000436	\$22,003.19	\$22,002.40
MILL VALLEY	4.67	14,172	0.052832747	\$28,584.57	\$29,058.01
NOVATO	27	52,447	0.247586557	\$135,281.95	\$136,172.61
ROSS	1.4	2,443	0.012295269	\$6,650.99	\$6,762.40
SAN ANSELMO	2.5	12,468	0.037862073	\$20,759.23	\$20,824.14
SAN RAFAEL	17.3	58,305	0.207110222	\$112,670.77	\$113,910.62
SAUSALITO	2.2	7,138	0.025795095	\$14,450.19	\$14,187.30
TIBURON	3.3	9,059	0.035458607	\$19,149.50	\$19,502.23
CO OF MARIN	94.19	67,737	0.265854233	\$149,152.51	\$146,219.83
TOTAL	162.7	254,790	1	\$550,000	\$550,000

*Population figures based on most recent (1/1/2012) State Department of Finance estimates (2010 Census Benchmark).
Follow link:
<http://www.dof.ca.gov/research/demographic/reports/estimates/e-1/view.php>

Formula for Calculating Contributions to MCSTOPPP

$$\text{County Share} = \frac{\text{Population of unincorporated areas within Marin County}}{\text{Total population within Marin County}}$$

$$\text{Each City/Town Share} = \frac{(1.00 - \text{County Share}) 0.5(\text{Area}) + 0.5(\text{Population})}{\sum \text{City Areas} \quad \sum \text{City Population}}$$

The "Alameda Formula" was selected as the simplest method of allocation for determining each municipality's contribution to MCSTOPPP. This formula was recommended to Marin's City Managers who approved its use in 1992. It has worked well in Alameda County and is easy to use. The County's share is calculated solely on the basis of population. A weighted formula using population and area is used for the cities.

FY 2013-2014 Proposed Budget							
MCSTOPPP							
MCSTOPPP FUND 25025							
Budget Summary							
Account Program Code	Account Category	Accounting Description	FY 11-12 Adopted Budget	FY 11-12 Actuals	FY 12-13 Adopted Budget	FY 12-13 Projected	FY 13-14 Proposed
6171011000		MCSTOPPP Fund Center Beginning Balance	\$440,221	\$543,839	\$406,572	\$571,792	\$433,830
	Expenses						
5510263		Salaries and Benefits	\$330,000	\$331,035	\$340,603	\$340,603	\$350,000
5200000		Services and Supplies	\$444,550	\$190,270	\$333,200	\$350,259	\$359,950
5510700		Indirect Overhead - Departmental Charge	\$11,500	\$11,364	\$11,500	\$11,500	\$11,500
5510190		Interfund Print Services		\$700			
		Total Expenditures	\$786,050	\$533,369	\$685,303	\$702,362	\$721,450
	Revenue						
4240322		Municipality Contribution	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000
4410125		Interest	\$5,000	\$1,882	\$2,000	\$900	\$900
4710642		Miscellaneous Revenue (partners, registrations)	\$5,500	\$9,441	\$8,000	\$13,500	\$7,000
		Total Revenue before Used Oil Block Grant Acct Transfer					\$557,900
4810110		Transfers In (12-13: Used Oil Block Grant Account balance)					\$153,468
		Total Revenue	\$560,500	\$561,323	\$560,000	\$564,400	\$711,368
6171011000		MCSTOPPP Fund Center Balance Ending	\$214,671	\$571,792	\$281,269	\$433,830	\$423,748
Services & Supplies Expenditures Detail							
5210100	Professional Services - Carry Forward			\$46,633	\$0	\$25,071	\$0
		Stormwater Consultant Contract (EOA): FYs 09-10 & 10-11		\$45,633			
		Riparian Restoration/SWPP Education (STRAW): FY 09-10		\$1,000			
		Stormwater Consultant Contract (EOA): FY 11-12				\$23,908	
		Debi Tidd Contract - OWOW: FY 11-12				\$1,163	
5210100	Professional Services		\$328,700.00	\$41,333.05	\$209,000.00	\$203,175.25	\$240,000.00
		Direct Program Expenses - professional services					
		• Audit					
		• Bay-Friendly professional landscaper training series					
		• Schools outreach & education - STRAW restoration projects					
		• Workshops - technical or general public					
		• MCSTOPPP calendar					
		• Our Water Our World - pesticide use reduction					
		• Publication development	\$53,700	\$40,341	\$49,000	\$43,175	\$40,000
		Stormwater Consultant Contracts - new permit planning and implementation, including annual reporting assistance	\$210,000	\$0	\$160,000	\$110,000	\$200,000
		Stormwater Consultant Contract - current (2003) permit	\$65,000	\$992		\$50,000	\$0.00
		• Annual Reports & Technical/Regulatory Assistance					
5210700	Communication Services (cell phones)		\$400	\$560	\$1,000	\$1,000	\$1,000
5210900	GIS Maintenance (M & R Services)		\$250	\$719	\$800	\$586	\$600

FY 2013-2014 Proposed Budget							
MCSTOPPP							
MCSTOPPP FUND 25025							
Budget Summary							
Account Program Code	Account Category	Accounting Description	FY 11-12 Adopted Budget	FY 11-12 Actuals	FY 12-13 Adopted Budget	FY 12-13 Projected	FY 13-14 Proposed
5211200	Storage Unit (Rent)		\$800	\$848	\$800	\$850	\$850
5211300	Professional Development Expense		\$500	\$364	\$900	\$900	\$1,000
5211400	Travel		\$400	\$1,458	\$500	\$1,000	\$1,000
5211500	Miscellaneous Services		\$23,000	\$12,347	\$28,500	\$27,703	\$27,000
		Printing	\$19,000	\$2,348	\$25,000	\$21,658	\$20,000
		Miscellaneous Services (venue rental, catering, events, TMDL)	\$4,000	\$9,999	\$3,500	\$6,045	\$7,000
5211600	Countywide Dues and Memberships		\$81,000	\$79,552	\$81,200	\$80,174	\$81,500
		BASMAA	\$13,500	\$12,854	\$13,200	\$12,743	\$13,000
		Regional Monitoring Program (SFEI)	\$56,000	\$55,572	\$56,700	\$56,305	\$57,000
		North Bay Watershed Association	\$6,000	\$5,626	\$5,800	\$5,626	\$6,000
		CASQA	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500
5211800	Contribution to Other Government		\$500	\$0	\$0	\$3,000	\$0
5220100	Office Supplies		\$4,000	\$2,456	\$4,000	\$3,000	\$3,000
5220200	Computer Software (Maint & Repair Supplies - Equipt)					\$300	\$500
5220800	Miscellaneous Supplies		\$5,000	\$3,999	\$3,500	\$3,500	\$3,500
		Subtotal Services and Supplies - No Carry Forward		\$143,637	\$330,200	\$325,188	\$359,950
		Total Services & Supplies with Carry Forward		\$190,270	\$330,200	\$350,259	\$359,950

FY 2012-2013 Oil Payment Program Actuals						
Used Oil and Filter Recycling State Grant Program						
MCSTOPPP FUND 25025 - Fund Center 6171071000						
Budget Summary						
Accounting Program Code	Accounting Category	Accounting Description	FY 11-12 Adopted Budget	FY 11-12 Actuals	FY 12-13 Adopted Budget	12-13 Projected
6171071000		OPP Fund Center Beginning Balance	\$10,673	\$91,027	\$53,372	\$99,418
	Expenses					
5510263		Salaries and Benefits	\$10,000	\$17,634	\$21,596	\$21,596
5200000		Services and Supplies	\$46,346	\$55,970	\$31,776	\$71,124
5510190		Interfund Print Services		\$40		\$0
		Total OPP Expenditures	\$56,346	\$73,644	\$53,372	\$92,720
	Revenue					
4530527		State Grant	\$45,673	\$82,035	\$0	-\$6,698
		Total MCSTOPPP Revenue	\$45,673	\$82,035	\$0	-\$6,698
6171071000		OPP Fund Center Balance Ending	\$0	\$99,418	\$0	\$0
FC-6171071000		Oil Payment Program - Budget & Actuals Services and Supplies Detail				
		OPP REVENUES				
		State Payment - Oil Payment Plan				
		<i>OPP 1st Cycle - State paid entire amount in FY 10-11 (\$91,346)</i>	<i>\$45,673</i>	<i>\$0</i>		<i>-\$6,698</i>
		<i>OPP 2nd Cycle</i>		<i>\$82,035</i>	<i>\$0</i>	
4530527		Total OPP REVENUE	\$45,673	\$82,035	\$0	-\$6,698
		OPP EXPENDITURES				
5210100		Carry Forward Professional Services		\$28,539		\$23,603
5210100		Professional Services	\$55,440	\$11,775	\$9,400	\$31,200
		Professional services - OPP1 and 1A		\$11,775		-\$700
		Professional services - OPP2		\$0	\$9,400	\$31,900
5211500		Miscellaneous Services	\$21,746	\$7,470	\$18,300	\$7,072
		Miscellaneous Services - OPP1 and 1A		\$7,470		\$835
		Miscellaneous Services - OPP2		\$0	\$18,300	\$6,237
5220800		Miscellaneous Supplies	\$3,500	\$8,186	\$4,076	\$9,249
		Miscellaneous Supplies - OPP1 and 1A	\$3,500	\$8,186.06		\$241
		Miscellaneous Supplies - OPP2		\$0	\$4,076	\$9,009
		Total OPP1 and 1A		<i>\$55,970</i>		<i>\$10,685</i>
		Total OPP2				<i>\$60,439</i>
		Subtotal Services and Supplies - No Carry Forward	\$80,686	\$27,431	\$31,776	\$47,521
		Total Services & Supplies with Carry Forward	\$80,686	\$55,970	\$31,776	\$71,124