

MARIN GENERAL SERVICES AUTHORITY

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MEMORANDUM

DATE: March 14, 2013

TO: MGSA Board of Directors

FROM: Paul Berlant, Executive Officer

SUBJECT: AGENDA ITEM: E: Professional Service Contract with Marin County for funds for MCEP

Recommended Action

Authorize the Executive Officer to execute the professional services agreement with the County of Marin for funds for the MCEP Program.

Discussion

In November 2011 the MCEP program coordinator, Christine O'Rourke, and County staff worked out a grant for part of the 2011-12 work program in the amount of \$25,000, which came from the Energy Watch Partnership program. The work under that grant has been completed. This new contract includes a work program under a second grant, in the amount of \$28,500. The money will be used to partially fund the MCEP staff's work from April 2013 through December 2014. The work program calls for the MCEP to assist county towns/cities with completion of the 2010 Climate Re-Inventories and implementation of their Climate Action Plan programs.

Under the new contract, MGSA will again function as a service provider to the County. The actual work will be provided by Christine O'Rourke, the MCEP Sustainability Coordinator, under contract to MGSA. This contract has been reviewed by Dave Byers, who has approved the contract as to form.

An electronic copy of the draft professional services contract with the County of Marin and draft resolution are available from the following links.

[Agreement](#) [Draft Resolution](#)